



**STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT**

NOTIFICATION OF STATEWIDE CONTRACT

September 5, 2008

CONTRACT TITLE: Fluorescent Bulb and Non-Rechargeable Battery Recycling

CURRENT CONTRACT PERIOD: July 1, 2008 through June 30, 2009

RECYCLING COORDINATOR: Robert Didriksen (573) 751-3384 robert.didriksen@oa.mo.gov
BUYER INFORMATION: Rebecca Brinkley (573) 751-5341 rebecca.brinkley@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	07/01/05 through 06/30/06	06/30/09

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS NOT MANDATORY.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency. Agencies desiring to participate in the contract need to contact the Recycling Coordinator stated above. In addition, if an agency encounters any problems regarding quality of service or collection time, send your complaint, in writing, to the Recycling Coordinator as stated above.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C305116001	4317419270 1	HTR, Inc. PO Box 185 Lake Ozark, MO 65049 Telephone: (573) 302-7575 Fax: (573) 302-7579	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
07/01/08 thru 06/30/09	09/05/08	Changed Buyer Information on Page One from Karla Wiseman to Rebecca Brinkley.
07/01/08 thru 06/30/09	03/11/08	Renewal
07/01/07 thru 06/30/08	02/23/07	Renewal and Changed Buyer Information on page one.
07/01/06 thru 06/30/07	03/28/06	Renewal
07/01/05 thru 06/30/06	03/13/06	Addition of non-rechargeable batteries
7/01/05 thru 06/30/06	7/21/05	Initial issuance of new statewide contract

1. **General Requirements:**

1.1 Pursuant to Missouri Hazardous Waste Management Laws and Regulations, specifically 10 CSR 25-16.273, HTR Inc shall provide Fluorescent Bulb and Non-Rechargeable Battery Recycling Services, as specified in a contract generated by a state agency of the State of Missouri.

a. For all sealed lead acid batteries (up to 2 lbs.) and rechargeable batteries, the state agency should utilize the rechargeable battery recycling service provided by the Missouri State Recycling Program. Additional information can be found at the following website:

<http://www.oa.mo.gov/purch/recycling/batteries.htm>

1.2 HTR Inc will comply with all United States Environmental Protection Agency (EPA), Missouri Department of Natural Resources (MDNR), United States Department of Transportation (DOT), and local and county regulations regarding the Fluorescent Bulb and Non-Rechargeable Battery Recycling Services.

1.3 The following quantities and schedules shall apply:

a. If a requesting state agency has 1000 or more fluorescent bulbs to be picked up, HTR shall schedule a dedicated run for the requesting state agency.

b. If a requesting state agency has less than 1000 fluorescent bulbs to be picked up, the state agency shall pay the HTR Inc a stop charge of \$50.00 - \$150.00, depending on the distance.

1.4 The HTR Inc shall provide the following services for the State of Missouri at the firm, fixed prices stated below. All prices shall remain the same and apply throughout the original contract period. (C/S Code 92659)

Fluorescent Bulb Recycling	
Description	Firm, Fixed Unit Prices
Straight Fluorescent	\$.04 per foot
Broken Fluorescent Bulb	\$.40 per lb.
Utube/Circular	\$.30 each
HID/Mercury/Halide/Sodium	\$.69 each
Compacts	\$.30 each
Shatter-Shield/Power Groove	\$.75 each
Incandescent	\$.15 each
PCB Ballast	\$.45 per lb.
Non-PCB Ballast	\$.30 per lb.

Non-Rechargeable Battery Recycling	
Description	Firm, Fixed Unit Prices
Lead Acid Batteries	\$.35 per lb.
Lithium/Merc Batteries	\$5.00 per lb.
Silver Batteries	\$.75 per lb.

1.5 The HTR Inc shall issue monthly reports regarding pick-up information by state agency site and shall send a copy to both the state agency site and the State Recycling Coordinator. HTR shall include the requesting state agency contact information with the copy sent to the State Recycling Coordinator.

1.6 The HTR Inc will provide a certificate of lamps and batteries processed and certificates of insurance (both general liability and pollution liability) to the state agency.

1.7 HTR Inc agrees to participate in the cooperative procurement program and shall provide the fluorescent bulb and non-rechargeable battery recycling services stated herein to other governmental entities.

1.8 The HTR Inc shall insure that all fluorescent bulbs are broken down and reclaimed by each recyclable component (cardboard, mercury, glass, aluminum, phosphor) with no byproduct being land filled. The HTR Inc shall provide the state agency with Certification of this and all end-use.

1.9 The HTR Inc shall provide storage containers to place all bulbs in and shall be available on an on-call basis to pick-up full containers.

- 1.10 The HTR Inc shall allow one (1) hour for MoDOT employees to load all fluorescent bulbs and batteries.
- 1.11 The HTR Inc shall provide MoDOT with a Certificate of Recycling and a Recycling Bill of Lading with each shipment.
- 1.12 The HTR Inc shall perform all fluorescent bulb processing, including retorting of the Mercury Phosphor Powder, on-site at the permitted facility.

2. Transportation

- 2.1 The HTR Inc shall provide transportation from the state agency facility to HTR Inc's certified facility.
- 2.2 The state agency shall have lamps/ballast loaded in drums and cartons and at their loading dock prior to HTR Inc.'s truck arrival. The state agency will be charged a fee if personnel to sign shipping documents are not available, or if HTR Inc personnel have to package or repair packaging or standby more than one hour.
 - a. One hour of wait time is allocated for each stop, any additional time will be charged at \$50.00 per hour wait time.

3. Invoicing and Payment

- 3.1 All items will have bill of lading, manifested, invoiced and processed within US EPA and Missouri DNR regulations. Missouri DNR Certified Resource Recovery Facility #RR0560. Missouri DNR Hazardous Waster Transporter License #H-2243. US EPA #MOR000504456. Federal ID #43-1741927.
- 3.2 Payment terms: 2%10NET30 with approved credit. The state agency will be invoiced on the actual lamp count or weight of ballast.

4. Contact

- 4.1 To schedule pickup or delivery, contact HTR Inc Facility Manager at: 1-888-537-4874, 1-573-302-7575, or email sales@htr-group.com